

The Kalida Board of Education met on the 10th day of January 2024 at 7:00 p.m. in the Kalida Administrative Building Board Room for the organizational meeting and regular monthly meeting.

The meeting was called to order by president Emily Peck and on roll call the following members were: Mr. Helmke, present; Mr. Niemeyer, present; Mr. Schmenk, present; Mr. von der Embse, present; Ms. Peck, present.

The Pledge of Allegiance was said at this time followed by an invocation given by the President Pro Tempore.

ELECTION OF PRESIDENT 2024-001

Nominations were called for the Office of President of the Kalida Board of Education. Mr. von der Embse nominated Brad Niemeyer for President. There were no other nominations for President. Mr. Helmke moved that nominations be closed. Mr. Schmenk seconded the motion and roll was then called for the election of Brad Niemeyer as President of the Kalida Board of Education and resulted as follows: Mr. Helmke, yes; Ms. Peck, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Mr. Niemeyer, abstain. Motion carried.

ELECTION OF VICE PRESIDENT 2024-002

Nominations were called for the Office of Vice President of the Kalida Board of Education. Mr. von der Embse nominated Brent Helmke for Vice President. There were no other nominations for Vice President. Ms. Peck moved that nominations be closed. Mr. Schmenk seconded the motion and roll was then called for the election of Brent Helmke as Vice President of the Kalida Board of Education and resulted as follows: Mr. Helmke, abstain; Ms. Peck, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Mr. Niemeyer, yes. Motion carried.

APPOINTED COMMITTEES FOR 2024 2024-003

Board members volunteered for the following committees for 2024 and therefore appointed by the Superintendent and will meet on an as-needed basis:

| | |
|----------------------|----------------------------------|
| Building and Grounds | Ms. Peck & Mr. Helmke |
| Insurance | Mr. Schmenk & Mr. von der Embse |
| Negotiations | Mr. von der Embse & Mr. Niemeyer |
| Transportation | Ms. Peck & Mr. von der Embse |
| Finance & Audit | Mr. Helmke & Mr. Niemeyer |
| Extra-Curricular | Mr. Schmenk & Ms. Peck |

ELECTION OF LIAISONS AND REPRESENTATIVES FOR 2024 2024-004

Mr. Helmke motioned and Mr. Schmenk seconded the motion to nominated the following Liaisons and Representatives for 2024:

| | |
|-----------------------------------|--|
| Legislative Liaison | Mr. Niemeyer |
| Student Achievement Liaison | Mr. Schmenk |
| Kalida Village CRA Representative | Mr. Helmke |
| Wellness | Ms. Peck |
| Vantage Representative | Mr. von der Embse (1 st of 3 year term) |

There were no other nominations for liaison and representatives. Roll was then called for the election of liaisons and representatives and resulted as follows: Mr. Helmke, yes; Ms. Peck, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Mr. Niemeyer, yes. Vote unanimous. Motion carried.

REGULAR BOARD MEETINGS 2024-005

Mr. Schmenk motioned to set the date and time of the regular monthly board meetings on the 2nd Wednesday of the month at 7:00 p.m. in the Kalida Administrative Building, Board Room. There is no meeting in July unless needed. Mr. von der Embse seconded the motion and the roll being called upon for its adoption resulted as follows: Mr. Helmke, yes; Ms. Peck, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Mr. Niemeyer, yes. Vote unanimous. Motion carried.

CONSENT AGENDA ITEMS 2024-006

Ms. Peck motioned to approve the following consent agenda items:

- A. **BOARD SERVICE FUND** – Establish a board service fund in the amount of \$6,000.00. The purpose of this service fund is to pay the actual expenses incurred by the board members in the performance of their service (mileage, meeting registrations, lodging, etc.).
- B. **PAYMENT OF MONTHLY BILLS** – Authorize the treasurer to pay bills as they are received provided funds are available, and to report monthly to the board of education for the approval of those bills that have been paid.
- C. **BORROWING MONEY** – Authorize the treasurer and the president of the board to borrow money, if needed, for school purposes upon notification of the other board members.
- D. **INVESTMENT OF INTERIM FUNDS** – Authorize the treasurer to invest interim funds with STAR Ohio, STAR Ohio PLUS, and other banks that have depository agreements with the board of education.
- E. **ADVANCE DRAWS** – Authorize the president and the treasurer of the board to request an advance draw on local taxes when funds are available.
- F. **ATTENDANCE AT MEETINGS** – Authorize the superintendent and treasurer to attend meetings within the State of Ohio that they feel are necessary to keep up with the educational and fiscal needs of the district.

- G. **PURCHASING AGENT** - Appoint the superintendent as purchasing agent for 2024.
- H. **BOARD PROVIDED AMENITIES AND INCENTIVES** – Approve a resolution expanding on Board Policy #6233 that allows providing certain amenities and incentives to employees, students, and advisory groups, and community members that do not exceed \$75.00 in value per person per instance.
- I. **FEDERAL AND STATE PROGRAM PARTICIPATION** – Approve the participation in state and federal grant programs if funding is available.
- J. **EMPLOYMENT OF TEMPORARY PERSONNEL** – Authorize the superintendent to employ personnel on a temporary basis as needed.

Mr. Helmke seconded the motion and the roll being called upon for its adoption, resulted as follows: Mr. Helmke, yes; Ms. Peck, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Mr. Niemeyer, yes. Vote unanimous. Motion carried.

ADJOURNMENT 2024-007

There being no further business at 7:07 p.m. Mr. Helmke motioned and Mr. von der Embse seconded the motion to adjourn the meeting. When roll was called for its adoption all members were in favor. Vote unanimous. Motion carried.

In Attendance:

- Karl Lammers
- Dean Brinkman
- Kayla Stechschulte
- Michelle Buss
- Cheryl Simon
- Deb Kahle
- Chelsea Recker
- Kelly Siefker
- Natasha Verhoff
- Jill Leis
- Ethan Langhals

Board President

Board Treasurer

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The regular meeting started immediately after the organizational meeting with the following members present: Mr. Helmke; Ms. Peck; Mr. Schmenk; Mr. von der Embse; Mr. Niemeyer.

**APPROVAL OF MINUTES 2024-008**

Mr. von der Embse motioned to approve the minutes of the December 13, 2023 regular board meeting, as presented by the Treasurer. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**APPROVAL OF BILLS 2024-009**

Mr. Schmenk motioned to approve the bills paid during the month of December 2023 as presented by the Treasurer. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Public Participation:** Kalida High School Junior, Ethan Langhals, presented his Eagle Scout project to the Board. His project is to add entrance signs at all of the entrances to the Four Seasons Park. He is asking the board for a donation towards the cost of the signs, as the signs will be used for the new track facility. The board liked his proposal and agreed to consider a donation. It will be discussed further at the February board meeting.

**Old Business:** There was no Old Business.

**CONSENT AGENDA ITEMS 2024-010**

Mr. von der Embse motioned to approve the following consent agenda items:

**PUTNAM COUNTY SUBSTITUTE TEACHER LISTING** – Approve the updated list of current substitute teachers verified by the Putnam County Educational Service Center.

Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**SEVENTH & EIGHTH GRADE BASEBALL PROGRAM 2024-011**

Ms. Peck motion to approve the Junior High seventh and eighth grade baseball program as a school sponsored sport. Mr. Helmke seconded the motion and the roll called upon for its adoption resulted as follows: Mr. Helmke, yes; Ms. Peck, yes; Mr. Schmenk, no; Mr. von der Embse, yes; Mr. Niemeyer, yes. The vote resulted in a 4-1 vote. Motion carried.

**ASSISTANT GOLF COACH 2024-012**

Mr. Helmke motioned to approve the establishment of the position of Assistant Golf Coach at the high school level. Mr. von der Embse seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Legislative Report:**

- HB 68 was Vetoed by Gov. Mike DeWine, but the House over rid the governor’s veto passing the transgender issues bill.

**Vantage Career Center Report:**

- No update to report; next board meeting is January 11, 2024.

**Discussions during the Superintendent’s report (in Schoology):**

- January is School Board Appreciation Month. THANK YOU for your commitment to the students and community!
- The installation of the new security system has taken longer than desired.
- Mr. Lammers discussed with the board members the option in repairing the high school bleachers.
- A calendar change is expected to be on the February board meeting agenda due to the Solar Eclipse event on April 8, 2024.

**ACCEPT DONATIONS 2024-013**

Ms. Peck motioned to accept donations received in the month of December 2023 totaling \$5,571.81 as presented by the Treasurer. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2024-25 ALTERNATIVE TAX BUDGET INFORMATION REPORT 2024-014**

Mr. von der Embse motioned to approve the 2024-25 Alternative Tax Budget Information report as presented by the Treasurer. Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**FY24 AMENDMENT OF APPROPRIATIONS AND CERTIFICATE OF ESTIMATED RESOURCES 2024-015**

Mr. Helmke motioned to approve FY24 amendment of appropriations and amendment of the Certificate of Estimated Resources for the following funds:

| <b>Appropriations</b> |                       | <b>Increase</b>    | <b>Decrease</b> |
|-----------------------|-----------------------|--------------------|-----------------|
| Fund 003-0000         | Permanent Improvement | \$85,000.00        |                 |
| Fund 003-9005         | Enhancement Committee | \$5,000.00         |                 |
| Fund 516-0000         | ESC                   | \$1,933.50         |                 |
|                       | <b>Total Increase</b> | <b>\$91,933.50</b> |                 |

| <b>Revenue</b> |                       | <b>Increase</b>    | <b>Decrease</b> |
|----------------|-----------------------|--------------------|-----------------|
| Fund 507-9122  | ESSER                 | \$15,300.00        |                 |
| Fund 003-9005  | Enhancement Committee | \$6,500.00         |                 |
|                | <b>Total Increase</b> | <b>\$21,800.00</b> |                 |

Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Discussions during the Treasurer’s report (in Schoology):**

- The monthly cash reconciliation report, monthly summary of fund balances report, and the 3-year history of general fund receipt and expenditure report was presented in Schoology for review
- An updated History of Salary Cost was presented to the Board in Schoology.

**Discussions during Mrs. Stechschulte’s Elementary Principal report (in Schoology):**

- Kindergarten Registration opened up in December. We have 28 students registered for the 2024-25 school year.
- K-3 Dibels Testing was performed January 9-11. This testing provides data on early literacy & reading skills and helps drive our reading intervention programs.
- On January 15, 2024 a PRIDE Assembly will be held. Each quarter we gather together to celebrate the kids of character for that quarter, work on our character education, and gather in our houses.

**Discussions during Mr. Brinkman’s High School Principal report (in Schoology):**

- January 10, 2024 marks the official half-way mark of the school year. January 11, 2024 will mark the beginning of the 3<sup>rd</sup> quarter.
- A representative from Vantage Career Center will be coming to introduce our sophomores to the curriculum options that they offer. They will be traveling to vantage on February 2<sup>nd</sup>.
- Preparations for the 2024-25 school year will begin next month as we begin to hold Freshman Orientation and scheduling sessions with our students for the next school year.
- The High School has begun the educational requirements to meet HB 123. The past two weeks students and teachers have been discussing School Security and Youth Suicide Awareness. Two sessions have been completed, with two more occurring this month. Pathways will be delivering material on Suicide Awareness, while resources from the State of Ohio will be used to deliver the school safety material.
- The Homecoming Dance is schedule for Sunday, January 14<sup>th</sup> from 7-9:30pm at the high school.

**Staff Participation:** Deb Kahle, Chelsea Recker, Kelly Siefker, Natasha Verhoff, and Jill Leis were present to request the board to consider adding a literacy/reading specialist position at the K-1 level.

**ADJOURNMENT            2024-016**

There being no further business, at 7:51 p.m. Mr. von der Embse motioned and Ms. Peck seconded the motion to adjourn the meeting. When roll was called for its adoption, all members were in favor. Vote unanimous. Motion carried.

**In Attendance:**

Karl Lammers  
Dean Brinkman  
Kayla Stechschulte  
Michelle Buss  
Cheryl Simon  
Deb Kahle  
Chelsea Recker  
Kelly Siefker  
Natasha Verhoff  
Jill Leis

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Board President

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Board Treasurer